

## ADVERTISEMENT

Applications in standard format along with testimonials are invited from intending candidates for engagement as Field Officer, Disaster Management, Doomdooma Rev. Circle in Tinsukia District. The applicant will have to appear for a written test/computer test/interview at the venue, date and time as decided and directed by the Authority at their own cost. No TA/DA shall be paid for the purpose. Candidates not having the requisite qualifications are liable to be summarily rejected. The Authority also reserves the right to accept or reject any application without assigning any reason thereof.

Sl no.	District	Name of the Revenue Circle	No. of Field Officer to be engaged
1	Tinsukia	Doomdooma Revenue Circle	1 No

The application completes in all respects in the standard format along with testimonials should be submitted on or before 07/02/2020 3.00 PM and addressed to

The Deputy Commissioner  
& Chairman, DDMA Tinsukia,  
O/O the Deputy Commissioner,  
Tinsukia

The applications should mention the name of the post applied for on top of the envelope containing the application.

### Criteria for the post of Field Officer:


**Education Qualification:** Bachelor's Degree in Science or with Statistics, Geography, Environment Science or Geology as a subject or diploma in Civil Engineering or Architecture from a Recognized University/ Institution. Computer skills specially MS Word/ Excel/ Power Point/Internet Uses/ Emails  
Preference will be given to candidates having done BCA or equivalent course on Computer Science.

**Age:** The Candidate should not be below 21 years and above 35 years as on 1<sup>st</sup> January 2020, Relaxation of age in case of SC & ST candidates as per Govt. rules.

**Period of Engagement:** The contract will initially be for a period of one year subject to renewal on the basis of performance appraisal.

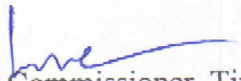
**Remuneration:** Rs. 20,000/- (Twenty Thousand) per month.

**Duties and Responsibilities:** To assist the District Disaster Management Authority (DDMA) & Circle Officer in various Disaster Management activities and to perform any other duties & responsibilities assigned to him/her by Assam State Disaster Management Authority from time to time.

  
Deputy Commissioner, Tinsukia  
&  
Chairman, Selection Committee  
Dated: 14/01/2020

Memo No. TSK/DDMA/01/2020/02 (A)  
Copy to

1. The Chief Executive Officer, ASDMA, Dispur, Guwahati, Assam for kind information,
2. The District Employment Exchange Officer, Tinsukia for wide publicity of the advertisement and sponsor candidates as per norms,
3. The District Information & Public Relations Officer, Tinsukia for information & necessary action. He is requested to make an arrangement for publication of the advertisement in the English Daily "The Assam Tribune" and in 1 (one) vernacular Newspaper,
4. Notice Board, O/O the Deputy Commissioner, Tinsukia, all Circle officers.

  
Deputy Commissioner, Tinsukia  
&  
Chairman, Selection Committee